**Girl Scouts of Eastern South Carolina**

**Cash / In-Kind Donation Form**

INSTRUCTIONS: To record cash and in-kind contributions, complete all information and submit to: Girl Scouts of Eastern South Carolina, Attn: Fund Development,

2412 Pisgah Road, Florence, SC 29501 or email patbaxley@girlscoutsesc.org.

**See Fund Development Policies regarding solicited and unsolicited cash and in-kind contributions for troops and service units.**

**1. Date of donation:** Click here to enter text.

**2. Donation description:** Click here to enter text.

**3. Donation value:**

 **Cash/Check: $** Click here to enter text.

 **In Kind – Value Amount: $** Click here to enter text.

[ ] **Check made payable to GSESC attached for reimbursement to Troop/Service Unit**

**4. Company, organization, or individual making donation:** Click here to enter text.

**Contact Name at company/organization:** Click here to enter text.

**Signature of donor:** Click here to enter text.

**Address:** Click here to enter text. **City:** Click here to enter text.

**State:** Click here to enter text. **Zip:** Click here to enter text. **Phone:** Click here to enter text.

[ ]  **GSESC has permission to publically acknowledge this donation.**

**5. Event /other donated for:** Click here to enter text.

**6. Recipient contact information *If applicable:***

**Service Unit:** Click here to enter text. **Troop #:** Click here to enter text. **Leader:** Click here to enter text.

**Name:** Click here to enter text.**Position:** Click here to enter text.

**Address:** Click here to enter text. **City:** Click here to enter text.

**State:** Click here to enter text. **Zip:** Click here to enter text. **Phone:** Click here to enter text.

**Anyone else involved in contribution:** Click here to enter text.

**7. Has a “thank you” been made?** [ ]  **Yes** [ ]  **No**

**If yes, what type of thank you?** [ ]  **Card** [ ]  **Letter** [ ]  **Verbal**

**By whom:** Click here to enter text. **When made:** Click here to enter a date.