

SERVICE UNIT TEAM

Membership Advisor Orientation Manual

Unlocking Leadership

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Membership Advisor Position Description

Pathway: All

- Long-Term Direct Service Long-Term Indirect Service
 Short-Term Direct Service Short-Term Indirect Service

Time Commitment:

Duration 1 year(s) month(s) week(s) day(s)
For 2-3 hour(s) per year month week day

Summary: The Membership Advisor works with local troop leaders to verify local membership with council records and ensures that every girl who expresses interest in joining Girl Scouts is given the opportunity to receive the Girl Scout Leadership Experience.

Place of Service: Service unit

Reports to: Member Development Manager

Responsibilities/Tasks:

- Agree to be guided in all actions by the Girl Scout Mission, Promise and Law, and to comply with the policies of GSBDC and GSUSA.
- Ability and willingness to contribute to a supportive Service Unit environment and conscientious effort toward meeting the responsibilities of the position are required.
- Work with the Service unit and Regional Membership and Program Staff, to provide options available for individual Girl Scout (I-girl) participation.
- Maintain contact with the Onboarders, to assist in determining best placement of girls and adults in existing or newly established troops or as an I-girl.
- Understanding of how to use map on our website to find troops accepting girls.
- Communicate with the Service unit Team and Membership Services Staff to receive support and assistance in placing girls.
- Working with the Member Development Manager, follow-up with lapsed members for re-engagement.
- Maintain GSBDC confidentiality standards.
- Learn how to use the data management system Looker.
- Provide support to leaders unable to use online troop management.
- Verify monthly that all regional data inside Looker is accurate and notify Customer Care of changes or issues by contacting customercare@bdgsc.org.
- Assist with coordination of spring registration process, including the extended year option.
- Ensures that ALL troops are re-registered by September 30th of each year

Core Competencies-Required:

- Girl focus: Empower girls to lead activities, learn by doing, and cooperate with others on current issues that involve their interests and needs, while having fun
- Personal Integrity: Demonstrate dependability, honesty, and credibility

Skills:

- Technology-access and ability to utilize email and internet
- Possess high level of administrative and organization skills
- Have a well-rounded knowledge of the Girl Scout Leadership Experience, Girl Scout Mission, Promise and Law
- Exercise a high level of integrity, keeping confidential information secure.
- Serve as a positive example for girls by modeling desired attributes and behaviors such as reliability, respect for others, inclusiveness and a positive attitude.
- Remain flexible and tolerant in changing situations and surroundings.
- Value, develop, and celebrate group and individual diversity.
- Have experience in working in partnership with adults.
- Remove barriers to participation.
- Listen to others and include their ideas.
- Express ideas and facts clearly and accurately.
- Ability to communicate effectively.
- Encourage girl-adult partnerships that lead to opportunities for girl-leadership growth.

- Adaptability: Adjust, modify own behavior, and remain flexible and tolerant in response to changing situations and environments
- Oral communication: Express ideas and facts clearly and accurately
- Fostering diversity: Understand and embrace differences

Support:

The Membership Advisor is supported by and accountable to the Service unit Team and Membership Delivery Manager. This position will be provided with email updates as needed, access to our data management system Looker, quarterly volunteer networking webinars, and in-person meetings at the local level to ensure capability of fulfilling the responsibilities of the position.

Training and Development:

- Membership Advisor Training
- Membership Advisor Manual Review
- GSUSA training on using the data management system, Looker

Requirements:

- Become a registered member of GSUSA
- Approved volunteer background check
- Signed Volunteer Position Agreement
- Be at least 21 years of age

- Accept the principles and beliefs of Girl Scouting and support local and national Girl Scout policies, practices and procedures
- Completes required training for position
- Remains in close communication with the MDM on a regular basis
- Ability to work with Adults
- Ability to work independently and in an organized manner
- Willingness to keep informed and attend meetings as required.
- Internet and email access and knowledge of use.

Safety-Related Matters:

- See the volunteer policies procedures on our volunteer resources and training page.

Agreement:

I have read the Volunteer Position Outline and agree to carry out my responsibilities as described. If for any reason I am unable to perform any of my responsibilities, the Council has the right to change my volunteer status. I will fulfill the outlined duties with no monetary compensation. I certify under penalty of perjury that I have not been convicted of any criminal offense. The Council will not knowingly accept voluntary services from a convicted sex offender. Volunteers are required to disclose to Council if they are living with a sex offender or have regular personal contact with a convicted sex offender, as well as the nature and the extent of such relationships or contacts. Volunteers who violate this procedure will be barred from any further participation in Girl Scout activities.

Name (print): _____

Phone: _____ Email: _____

Address: _____

Signature of Volunteer: _____

Date: _____

Membership Advisor Checklist

Whether you are a new or experienced Membership Advisor, this training checklist will be valuable in preparing you to have a successful membership registration process in your Service unit.

Membership Basics

- I understand the four types of GSUSA membership: Girl, adult, lifetime members, extended year and the difference between new and re-registering members.
- I understand the GSUSA program levels.
- I am aware that Girl Scouts of Black Diamond Membership Services staff will provide me with new troop numbers as needed for assigned troops.

Online Registration

- I know where to locate the online registration link on the website.
- I can modify an existing customer profile
- I can re-register an individual or troop.
- I can add a new girl to a troop.
- I know and can explain how to designate a Volunteer Role.

Forms

- I am aware that online registration is the preferred method of registration and that only when neither the troop leader nor assistant leader has access to the internet in any way (computer, phone, or tablet) should a paper registration be submitted.
- I know when and how to complete the *Girl and Adult Membership forms*, a Summary form and a *Troop Request for Financial Assistance*.

Goals

- I understand my Service unit leadership team is assigned girl membership goals and a function of my role is to promote and understand spring renewal (formerly spring registration) and On-Time Registration, as well as the year-end goal.
- I understand my responsibility to partner with the Member Development Manager to achieve my Service unit's membership goals.

Timeline

- I know the deadlines completing spring renewal and for having all troops registered for the new membership year.

Membership Advisor Responsibilities

You are the official membership record keeper for the Service unit. You will assist the leaders, the Service unit Administrator, Member Development Manager and the Girl Scouts of Black Diamond Council in tracking Girl and Adult Membership within your Service Unit.

We hope you know just how important your role is. Every inaccurate record directly impacts a girl who is waiting to do something and can't. During a product sale, she won't be entered in our systems to sell. For events, she may not be able to register. Thank you for assisting us in this way.

We also hope you know that we are here to assist you as well. It is important that you understand the basics of how to register a new or returning girl, adult, and troop. However, understand that Salesforce, our registration system, is very complex and sometimes things that seem straight forward, don't feel that way during registration. Know that you should never hesitate to contact customer care by calling 304-345-7722 or emailing customercare@bdgsc.org. We are here to assist you in any way possible and truly enjoy working with our Membership Advisors.

As a Service Unit Membership Advisor you:

- Monitor troop rosters to ensure that all participating girls and adults are registered members. GSUSA and Council insurance covers registered members so it is very important that all girls and adults that are active in your Service unit are registered. For insurance purposes, a girl or adult is covered once the signed membership form is handed in to the Member Development Manager. The same policy will be applied when checking registration status for participation in product sales.
- Provide support as needed for troop leaders who need assistance with the registration process.
- Monitor troop rosters to ensure that the info we have for each participating Girl Scout is correct in terms of in which troop the girl is participating. Keep customer care informed of transfers that need to be made.

Membership Basics

Membership Fee

Ensuring that every girl and adult who is participating in Girl Scout activities is a registered Girl Scout is a key function of the Membership Advisor.

An Annual girl and adult membership is \$25 for each membership.

The membership dues allow girls to participate in any of the pathways, in any council or service unit events, participate in the Fall Product Sale and Cookie Program and in any Girl Scout related activity. Also, any registered girl and adult is covered under the GSUSA secondary insurance.

An Extended Year Membership is \$35 for each membership.

Beginning in the 2018 membership year, GSUSA began offering an opportunity for girls to register for both the current year as well as the upcoming year for a discounted rate. Practices related to

this type of membership change annually so it is important that you stay up-to-date on this piece each year. For the 2019 and 2020 membership years, all girls, including those in pre-k could purchase a 2019 membership on April 1st, with the membership activating on May 1st, for \$10. In conjunction with this membership, individuals also purchased a 2020 membership for the normal fee of \$25, for a total of \$35. All first time new girls and adults are eligible for this promotion. Returning members and lapsed members are not eligible.

Lifetime memberships.

We offer two different lifetime member products, a traditional lifetime member at \$400 or a young alum membership for those people under 30 for \$200. Individuals may purchase a traditional lifetime membership through the normal registration process by going to our website and clicking join. During the checkout process, they will be asked to select the type of membership they want and can select lifetime on this screen. A Young Alum membership is purchased through GSUSA's website by going to the following website and then clicking join. An option for young alum will then populate. <https://www.girlscouts.org/en/adults/lifetime-membership.html>

Girl Scout membership year and registration periods

There are three main registration periods throughout the year. The GSUSA membership year runs from October 1 – September 30. Girls and adults may register for a membership year at any time during that year, as well as during the spring registration season in advance of the next membership year.

1. The first registration period for a membership year is spring renewal which typically runs from early April through June. Check each year for the specific campaign dates for that specific year. Any registrations completed online or received in the Charleston service center by the deadline are considered spring renewal for reporting and incentive purposes. (This was formerly known as “Spring Registration” or “Early Bird”)
2. The second registration period is On-time Registration. On-time Registration begins when spring renewal ends. It is called On-time because troop leaders will need to have their new and returning members' registration completed by a date early in October that is also set a bit differently each year.
3. The rest of the year will comprise the other registration period. Registrations can be submitted all throughout the membership year.

Methods of Membership Registration

Online Re-Registration (Renewal) - Troops

Online re-registration for the upcoming membership year for troops is available beginning in April each year. Online re-registration is the preferred method of registration. The troop leader is the only person who can complete online troop renewal and it is only available for girls and adults who were registered with the troop in the current year. Any registration utilizing financial assistance (Girl Opportunity Funds) must be completed by the member requesting assistance (or the parent/guardian of the member.) Troop leaders cannot request Financial Assistance for their

members online. Troop Leaders will need a debit card to reregister members online. Training and written instructions for online re-registration will be provided prior to Spring Registration to all troop leaders and Membership Advisors.

Online Re-Registration - Individuals

There is online re-registration for individuals who are currently registered and want to re-register for the upcoming year. This also applies to re-registration for individuals who have not re-registered for the current year but were registered members in the previous year. This is available throughout the year.

Online New Member Registration – Parents or Individuals

Parents/guardians may purchase new membership registrations online for themselves, their daughter(s) or another family member.

Online New Member Registration – Troop Leaders

Troop leaders can add new members to their troop online.

Adult or Graduating Senior Lifetime membership registration

All graduating seniors wishing to purchase a Lifetime membership may do so through the young alum portal on GSUSA's website. Graduating seniors have until they are 30 to take advantage of this promotion.

Adults wishing to purchase Lifetime membership can do so at any time online.

Paper Registrations

All members, both individuals and troops, can register using paper. For forms call or email customer care. Please note that hand entering registration forms is very labor and time intensive and so the preferred method is online registration. Paper forms should only be used when the Membership Advisor, Leader, Parent, and SUA do not have access to the internet.

Registrations requesting financial assistance

Any registration requesting financial assistance must be completed by the person requesting financial assistance (or the parent/guardian of the person). Troop leaders cannot request financial assistance for their members. Girls are able to select financial assistance as an option at the time of checkout online. Adults who would like financial assistance must first fill out the financial assistance form and then wait to hear back from Customer Care who will complete their registration. New adults fill out the following form

<https://app.smartsheet.com/b/form/e435618e0a904ba2afad52f706b05504> and returning adults fill out this one <https://app.smartsheet.com/b/form/85b2ffb1b0004b3d8028c55992715767>.

Financial assistance is only offered to adults in certain positions which are as follows:

- Troop Leader
- Assistant Leader
- Troop Treasurer
- Troop Cookie Manager
- Troop Fall Sales Manager
- Troop Chaperone
- Troop Driver
- Service Unit Administrator
- Service Unit Treasurer
- Service Unit Cookie Chair
- Service Unit Fall Product Chair
- Service Unit Recruiter
- Service Unit Membership Advisor
- Service Unit Event Pathway Consultant
- Service Unit Communications Liaison
- Service Unit Fund Development Liaison

Online Registration Basics for Troop Leaders

Renewing Membership

Step 1



- Click on 'My GS' which is on the right. Select 'member profile' from the dropdown.

Step 2

Log In'."/>

girl scouts

Username

jasonburnette@gmail.com

Password

Log In

Remember me

[Forgot Your Password?](#)

Girl Scouts employee? [Log In](#)

- Type in your User name and password. Remember that your user name is the email address that you use for Girl Scouts. If you have forgotten your password you can use the “forgot Your Password?” link.

Step 3

MEMBERSHIP **TROOPS** FAMILY PROFILE ACTIVITIES MY ACTIVITIES CHANGE PASSWORD LOG OUT

Current Membership Year Oct 1, 2015 to Sept 30, 2016 CURRENT YEAR

Troop031516

Select troop members to renew by updating "Renewal Choice" below. Select "Continue" to proceed.
 To request financial assistance, please email [your local Girl Scout council](#).

Girls

Name	Participation	Status	Renewal Choice	
D.J. Tanner	Troop031516	Current		Edit
Holly AdeBOFA0315	Troop031516	Inactive		Edit
Kimmy Gibbler	Troop031516	Current		Edit
Stephanie Tanner	Troop031516	Current		Edit

Adults

Name	Participation	Status	Renewal Choice	CBC Expiration	
Danny Tanner	Troop031516 Troop Friends & Family Network	Current			add Edit
Jason Burnette	Troop031516 Troop Leader	Current		3/15/2017	add Edit
JB_Jason JB_Burnette	Troop031516 Troop Friends & Family Network	Time to Renew for 2016	Renew		add Edit
Kelly Chirumbolo	Troop031516 Troop Friends & Family Network	Time to Renew for 2016	Renew		add Edit

CONTINUE

- Make sure that you are on the Troops tab.
- Select the correct drop down for the troop. If you only have one troop, there will only be one listed.
- The year defaults to the current membership year. If you wish to view your roster in its current state leave it on 'Current Year' if you need to see who has been registered for next year or to complete renewals then select 'Next Year' from the dropdown.

Step 4

MEMBERSHIP | TROOPS | FAMILY PROFILE | ACTIVITIES | MY ACTIVITIES | CHANGE PASSWORD | LOG OUT

Membership Year Oct 1, 2016 to Sept 30, 2017 NEXT YEAR

Troop031516

Select troop members to renew by updating "Renewal Choice" below. Select "Continue" to proceed.

To request financial assistance, please email [your local Girl Scout council](#).

Girls

Name	Participation	Status	Renewal Choice	
D.J. Tanner	Troop031516	Time to Renew for 2017	Renew	Edit
Holly AdeBOFA0315	Troop031516	Inactive		Edit
Kimmy Gibbler	Troop031516	Time to Renew for 2017	Renew	Edit
Stephanie Tanner	Troop031516	Time to Renew for 2017	Renew	Edit

Adults

Name	Participation	Status	Renewal Choice	CBC Expiration	
Danny Tanner	Troop031516 Troop Friends & Family Network	Time to Renew for 2017	Renew		add Edit
Jason Burnette	Troop031516 Troop Leader	Renewed for 2017		3/15/2017	add Edit
JB_Jason JB_Burnette	Troop031516 Troop Friends & Family Network	Renew 2016 Role First			Edit
Kelly Chirumbolo	Troop031516 Troop Friends & Family Network	Renew 2016 Role First			Edit

CONTINUE

- For renewal, click on the year box and select 'next year'.
- The Girl and Adult members are separated into two boxes.
- In the status column you will see the current status of their membership.

Step 5

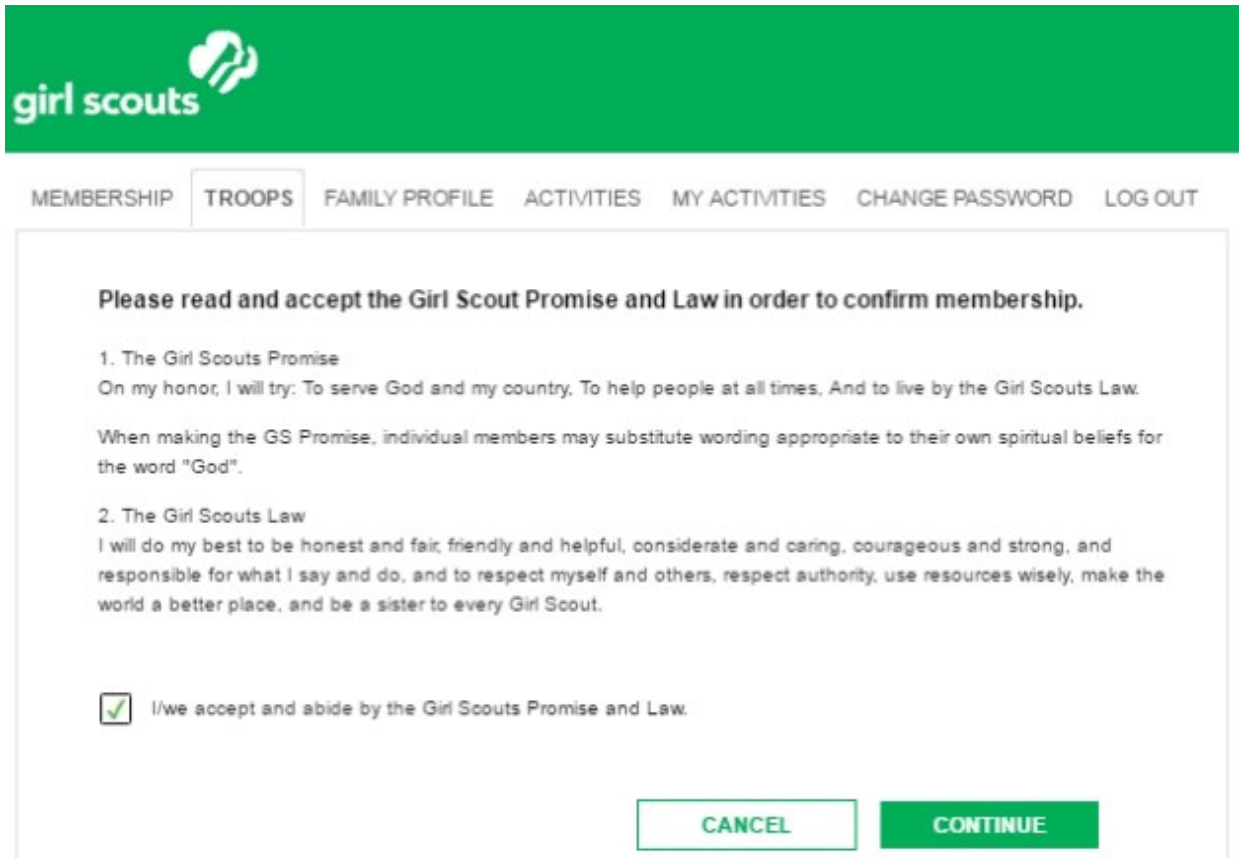
Girls					
Name	Participation	Status	Renewal Choice		
Cindy Brady	Troop031416	Time to Renew for 2017	Renew		Edit
Girl Burnette	Troop031416	Renewed for 2017			Edit
Jan Brady	Troop031416	Time to Renew for 2017	Renew		Edit
Judy Winslow	Troop031416	Time to Renew for 2017	I'll decide later		Edit
Laura Winslow	Troop031416	Time to Renew for 2017	I'll decide later		Edit
Laurie Partridge	Troop031416	Time to Renew for 2017	Renew		Edit
Marsha Brady	Troop031416	Time to Renew for 2017	Renew		Edit

Adults					
Name	Participation	Status	Renewal Choice	CBC Expiration	
Carol Brady	Troop031416 Troop Friends & Family Network	Time to Renew for 2017	Renew		add Edit
Harriette Winslow	Troop031416 Troop Friends & Family Network	Time to Renew for 2017	Renew		add Edit

- The renewal options are: Renew, Don't Renew/cancel, and I'll decide later.
- Select either Renew or I'll decide later for every single person in your troop. Do not select Don't renew/cancel. Doing so will make it so that the member physically cannot renew without intervention from staff.
- You may notice that a girl will have "inactive" instead of "renew" next to her name. If this happens, contact customer care for assistance.
- You may also notice that a girl has "renew current year first." This means that the girl is not yet registered for the current year and must do so before continuing.
- Adults must renew not only their membership but also every position for which they would like to continue.

- Click 'Continue'.

Step 6



The screenshot shows the Girl Scouts website interface. At the top is a green header with the Girl Scouts logo and the text "girl scouts". Below the header is a navigation menu with the following items: MEMBERSHIP, TROOPS (highlighted), FAMILY PROFILE, ACTIVITIES, MY ACTIVITIES, CHANGE PASSWORD, and LOG OUT. The main content area is a white box with a green border. It contains the following text:

Please read and accept the Girl Scout Promise and Law in order to confirm membership.

1. The Girl Scouts Promise
On my honor, I will try: To serve God and my country, To help people at all times, And to live by the Girl Scouts Law.

When making the GS Promise, individual members may substitute wording appropriate to their own spiritual beliefs for the word "God".

2. The Girl Scouts Law
I will do my best to be honest and fair, friendly and helpful, considerate and caring, courageous and strong, and responsible for what I say and do, and to respect myself and others, respect authority, use resources wisely, make the world a better place, and be a sister to every Girl Scout.

I/we accept and abide by the Girl Scouts Promise and Law.

At the bottom right of the white box are two buttons: "CANCEL" (white with a green border) and "CONTINUE" (solid green).

- Check the box to indicate that you accept the GS Promise and Law.
- Click 'Continue'.

Step 7

girl scouts

MEMBERSHIP TROOPS FAMILY PROFILE ACTIVITIES MY ACTIVITIES CHANGE PASSWORD LOG OUT

Payment

Please provide payment details for your membership renewal. Membership and fees are non-refundable and non-transferable.

Invest in a girl and you can change the world. You can make a lasting impact on more girls – add a tax deductible donation to your purchase today! Donations from friends like you provide "WOW!" experiences to thousands of girls throughout our council. Your gift offsets program expenses, subsidizes a girl's experiences at camp, and provides financial assistance so that any girl can join in the fun.

A gift of

- \$35 helps 1st year leaders with start-up materials.
- \$100 provides financial assistance for 6 girls to join Girl Scouts.
- \$300 gives the gift of Girl Scouts to subsidize a girl's experience for approximately one year.

Your gift will touch many lives throughout our council, including the girl you love most. How awesome is that?!

Yes, I'd like to donate to my local Girl Scout council:

\$35.00
 \$50.00
 \$100.00
 \$200.00
 \$300.00
 \$500.00
 Other (Minimum \$10.00) Not at this Time

Would you like to upgrade to a Lifetime Membership (\$375) for Carol Brady?
 Yes No

Would you like to upgrade to a Lifetime Membership (\$375) for Shirley Partridge?
 Yes No

Name	Item	Total
Cindy Brady	Girl Membership (Valid 10/1/2016 - 9/30/2017)	\$15.00
Jan Brady	Girl Membership (Valid 10/1/2016 - 9/30/2017)	\$15.00
Laurie Partridge	Girl Membership (Valid 10/1/2016 - 9/30/2017)	\$15.00
Carol Brady	Adult Membership (Valid 10/1/2016 - 9/30/2017)	\$15.00
Shirley Partridge	Adult Membership (Valid 10/1/2016 - 9/30/2017)	\$15.00
Council Service Fee		\$45.00
Total		\$120.00

- Confirm your renewal by clicking 'submit'.

- Review the membership summary to make sure that you have added everyone that you intended to.
- Scroll down and enter the billing address and number for the credit card you will be using.
- Click 'Continue'
- If you wish to pay with cash, contact customer care.

girl scouts

MEMBERSHIP TROOPS FAMILY PROFILE ACTIVITIES MY ACTIVITIES CHANGE PASSWORD LOG OUT

Confirm Your Renewal

Membership Year Oct 1, 2016 to Sept 30, 2017

Please click "Submit" to complete this transaction.
 Selecting the "X" will remove a girl/adult from this transaction.
 Selecting "Cancel" will cancel this transaction.

Girl	Name	Membership	Participation	Total
<input checked="" type="checkbox"/>	Cindy Brady	Girl Membership	Troop031416	\$15.00
<input checked="" type="checkbox"/>	Jan Brady	Girl Membership	Troop031416	\$15.00
<input checked="" type="checkbox"/>	Laurie Partridge	Girl Membership	Troop031416	\$15.00
Adult	Name	Membership	Participation	Total
<input checked="" type="checkbox"/>	Carol Brady	Adult Membership	Troop031416 Troop Friends & Family Network	\$15.00
<input checked="" type="checkbox"/>	Shirley Partridge	Adult Membership	Troop031416 Adult Members	\$15.00
	Council Service Fee			\$45.00
	Total			\$120.00

Adding a new member to a troop

MEMBERSHIP **TROOPS** FAMILY PROFILE ACTIVITIES MY ACTIVITIES CHANGE PASSWORD LOG OUT

Current Membership Year Oct 1, 2015 to Sept 30, 2016 CURRENT YEAR -

Troop031516

Select troop members to renew by updating "Renewal Choice" below. Select "Continue" to proceed.

To request financial assistance, please email [your local Girl Scout council](#).

Girls

Name	Participation	Status	Renewal Choice	
D.J. Tanner	Troop031516	Current		Edit
Holy Ate@OFA0315	Troop031516	Inactive		Edit
Kimmy Gibbler	Troop031516	Current		Edit
Stephanie Tanner	Troop031516	Current		Edit

Adults

Name	Participation	Status	Renewal Choice	CBC Expiration	
Danny Tanner	Troop031516 Troop Friends & Family Network	Current			add Edit
Jason Bumette	Troop031516 Troop Leader	Current		3/15/2017	add Edit
JB_Jason JB_Bumette	Troop031516 Troop Friends & Family Network	Time to Renew for 2016	Renew -		add Edit
Kelly Chumbolo	Troop031516 Troop Friends & Family Network	Time to Renew for 2016	Renew -		add Edit

[CONTINUE](#)

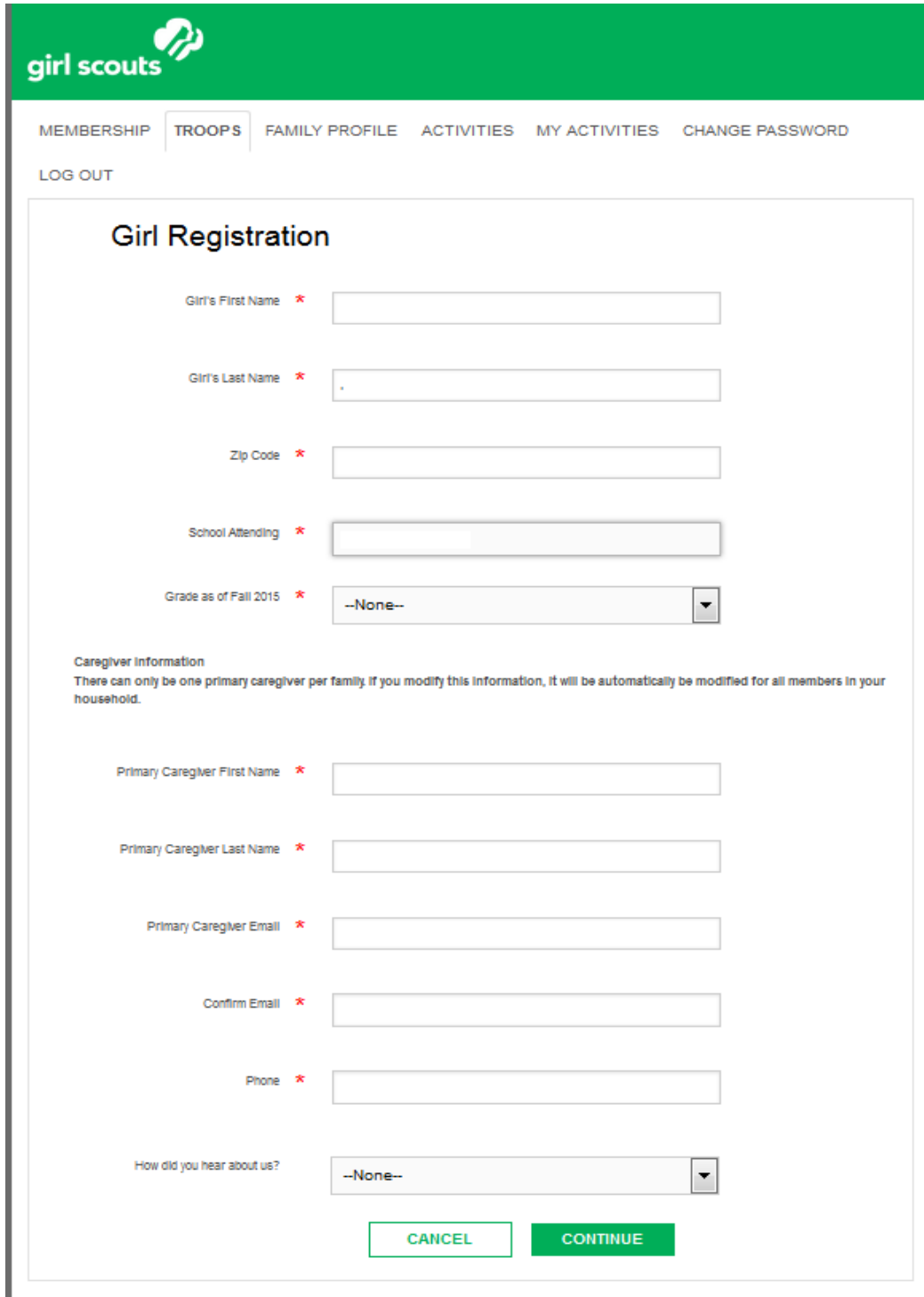
A Troop Leader can add a NEW girl or adult to *their* troop
 A Troop Leader can add a CURRENT girl or adult to *their* troop

A Troop Leader may NOT remove a member from another troop
 A Troop Leader may NOT transfer a member from one troop to another
 A Troop Leader does NOT have troop to troop transfer functionality
 Contact Customer Care to do any of the above things

ADD A NEW MEMBER

Select: +

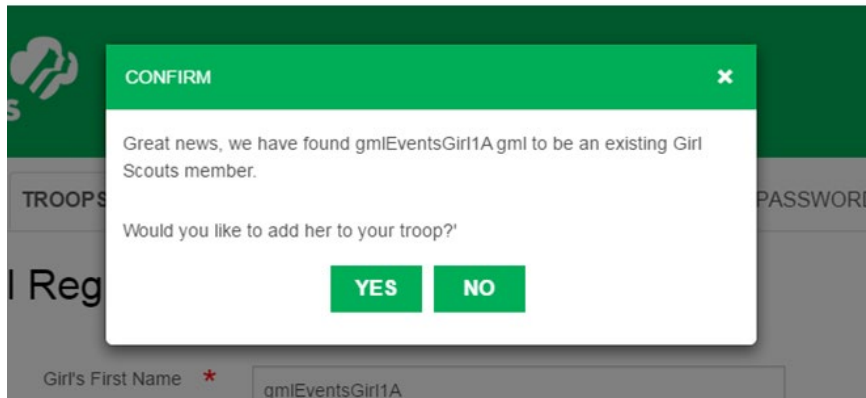
- To add a girl or adult member to your troop choose Girl or Adult from dropdown at the bottom of the page and select 'Go'.



The image shows a screenshot of the Girl Scouts website's registration interface. At the top, there is a green header with the Girl Scouts logo and the text "girl scouts". Below the header is a navigation menu with the following items: MEMBERSHIP, TROOPS (which is highlighted with a white background), FAMILY PROFILE, ACTIVITIES, MY ACTIVITIES, and CHANGE PASSWORD. Below the navigation menu is a "LOG OUT" link. The main content area is titled "Girl Registration" and contains several form fields, each with a red asterisk indicating a required field. The fields are: "Girl's First Name", "Girl's Last Name", "Zip Code", "School Attending", and "Grade as of Fall 2015" (a dropdown menu with "--None--" selected). Below these fields is a section titled "Caregiver Information" with a note: "There can only be one primary caregiver per family. If you modify this information, it will be automatically be modified for all members in your household." This section contains five more form fields: "Primary Caregiver First Name", "Primary Caregiver Last Name", "Primary Caregiver Email", "Confirm Email", and "Phone". At the bottom of the form is another dropdown menu labeled "How did you hear about us?" with "--None--" selected. At the very bottom of the form are two buttons: "CANCEL" and "CONTINUE".

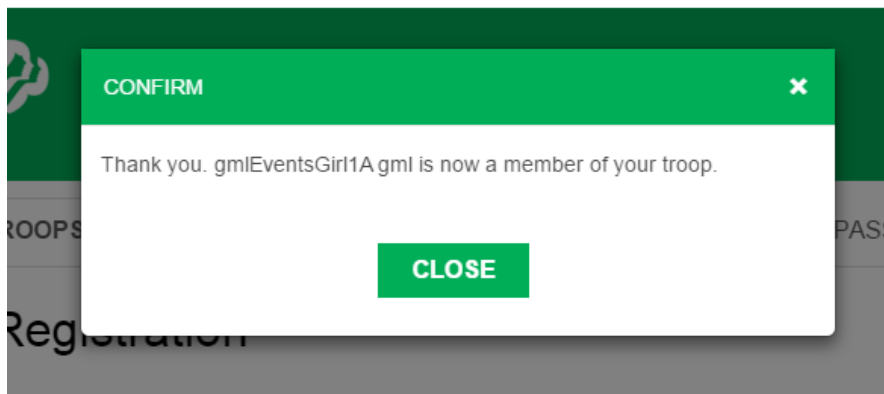
- Complete the Girl or Adult Registration form
- Click 'Continue to Membership'

If the person you are registering is an existing member you will see this screen:



- Click Yes to add to your troop

If the person you are registering is not an existing member you will see this screen:



- Adding the member is complete. Click 'Close' to proceed with the membership registration process.

girl scouts

MEMBERSHIP TROOPS FAMILY PROFILE ACTIVITIES MY ACTIVITIES CHANGE PASSWORD

LOG OUT

Girl Registration for mov_girl_0204_6_renewal_2

Membership Information

Membership * **\$15.00 Girl Membership**
Council Service Fee \$1.00

Street Line 1 * 123

City *

Zip Code * 99901

Country * **USA**

Custodial Care Info * **Parent**

Street Line 2

State *

County *

Date Of Birth *

Parent/Caregiver Information

Primary Contact

First Name * mov_adult_0204_6

Home Email * lovtt_invite_a_friend@gmail.com

Preferred Email * **Home Email**

Home Phone * (656) 987-9123

Mobile Phone

Street Line 1 * [Same as Girl Address](#)

City *

Zip Code * 99901

Country * **USA**

Last Name * renewal_2

Work Email

Gender * **Female**

Work Phone

Work Phone Ext.

Preferred Phone * **Home Phone**

Street Line 2

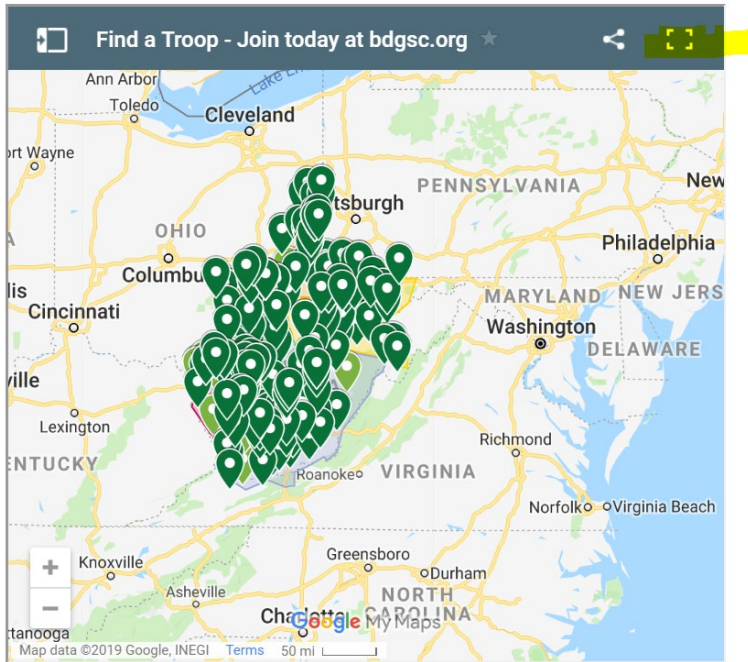
State *

County *

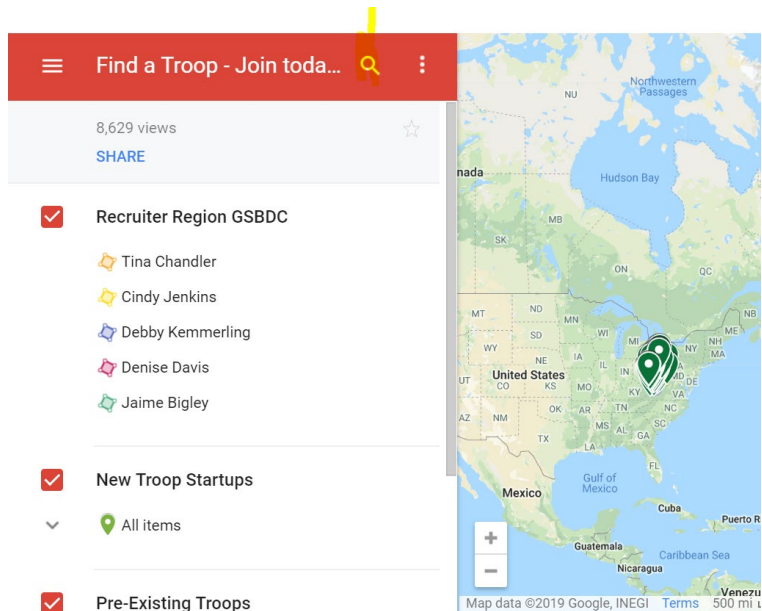
- Complete membership information
- For girls, complete Parent/Caregiver Information form
- Click Continue to proceed to the acceptance page and to continue the payment procedure as outlined in the member renewal process.

Using the Map on our website to help girls find a troop

- Logon to our website at www.bgsc.org
- Click join now and scroll down to the map.
- Scroll in to see the map larger or click on the button at the top right as in the picture below:



- Each of those doodads represents a troop that is accepting new girls. If you click on the button at the top as in the picture above, you can see the info displayed in various ways. You can search by zip code or by recruiter, for instance.



- Once you narrow down your search area, clicking on any of the remaining markers will give you details about the troop.

Program Basics

Grade Levels for Girl Scout Programs:

Daisy Grades K-1

Brownie Grades 2-3

Junior Grades 4-5

Cadette Grades 6-8

Senior Grades 9-10

Ambassador Grades 11-12

- Girl Scout grade level is determined by the current membership year, beginning October 1st.
- Girl Scout membership standards are designed to allow for flexibility when placing a girl in a Girl Scout grade level.
- Troops often include girls from more than one school grade and reflect the diversity of socio-economic, racial, cultural, and religious groups in the community.
- The needs of the girls must be the primary consideration when deciding in which grade level she should register. Her maturity, interests, and peer-identification should determine whether she would be more comfortable grouped with older or younger girls. Parents/guardians are consulted before a decision about placement is made.
- Girls with disabilities that receive special education services may be enrolled as Girl Scouts until the age of 21. Girls should be placed with peers of their same chronological age and wear the uniform of that grade level.

Girl to Adult Safety Ratios

	Group Meetings		Events, Travel, and Camping	
	<i>Two</i> unrelated adults, one of whom is female, for this number of girls:	Plus <i>one</i> additional adult for each additional number of this many girls:	<i>Two</i> unrelated adults, one of whom is female, for this number of girls:	Plus <i>one</i> additional adult for each additional number of this many girls:
Girl Scout Daisies (grades K–1)	12	1–6	6	1–4
Girl Scout Brownies (grades 2–3)	20	1–8	12	1–6
Girl Scout Juniors (grades 4–5)	25	1–10	16	1–8
Girl Scout Cadettes (grades 6–8)	25	1–12	20	1–10
Girl Scout Seniors (grades 9–10)	30	1–15	24	1–12
Girl Scout Ambassadors (grades 11–12)	30	1–15	24	1–12

Remember that there should always be adequate coverage for any Troop meeting. Adult Coverage required for Troops:

Membership Requirements:

Membership as a Girl Scout is granted to any girl who: has made the Girl Scout Promise and accepted the Girl Scout Law and has paid annual membership dues*.

Membership as a Girl Scout adult is granted to any person who: accepts the principles and beliefs in the Girl Scout Promise and the Girl Scout Law and has paid annual or lifetime membership dues

**Membership dues are not refundable or transferable to another person.*

**Limited Financial Assistance is available from Girl Scouts of Black Diamond Council for any girl and adults in key troop leadership positions (troop leader/assistant leader, troop treasurer, troop fall product chair, troop cookie chair, troop chaperone, or troop driver) in order to pay Girl Scouts of the USA’s annual membership dues. Contact your Member Development Manager for further information.*

New or Reregistering?

An individual is considered **new** the first time they register with GSUSA, **NOT** the first time they register with a troop. Any adult returning to the Girl Scout Movement after having registered as a girl (or adult) is **reregistering**, and her registration should be marked accordingly.

Troop numbers not used in any membership year are returned to the association's bank of numbers and **can only be reactivated** by the Council Customer Care team. To obtain a number, contact the Member Development Manager for your area. .

Individual Membership:

This is an option for girls and adults, new or reregistering, who wish to be member of GSUSA when:

1. No Troop placement is available;
2. Troop placement is available, but the girl is unable to participate in a regular Troop program. or
3. The girl/adult does not wish to participate as part of a Troop.

Pathways:

Not all girls elect to participate in volunteer led troops due to personal preferences or scheduling challenges. These girls can still participate as Individual Girl Scouts in one of many pathways that Girl Scouts has to offer (other than troop) including: camp, travel, series, events, and virtual. Girl Scout Pathways are nationally consistent, flexible ways that girls and adults participate and represent a national membership strategy for recruiting and retaining more members by matching grade level preferences and availability with flexible options.

The six Girl Scout Pathways are the ways that girls participate in Girl Scouting. Girls can choose any one, all, or some of these pathways within a single year; however, different pathways may be geared specifically to different grade levels.

- Camp - Girls participate in day or resident camps with a focus on the out-of-doors and/or environmental education
- Events - Girls participate in events
- Series - Girls participate in short term series of programs with the same group of girls relating to a specific theme or purpose
- Travel - Girls plan, earn money, prepare and participate in regional, national and international trips
- Troops - Girls participate in a series of programs with the same group of girls over the course of an academic year Virtual - Girls participate in interactive, high-quality program activities in a safe, secure, online environment supplemented by live events.